



# Work Session

## Tuesday, July 30, 2019

### Mayor and City Council

#### Town of Ocean City, Maryland

#### CALL TO ORDER

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#### THE HONORABLE MAYOR AND CITY COUNCIL PRESIDING

Attendee Name	Organization	Title	Status	Arrived
Lloyd Martin	Ocean City	Council President	Present	
Mary Knight	Ocean City	Council Secretary	Present	
Dennis Dare	Ocean City	Council Member	Present	
Tony DeLuca	Ocean City	Council Member	Present	
John Gehrig Jr.	Ocean City	Council Member	Present	
Matthew James	Ocean City	Council Member	Present	
Mark L. Paddack	Ocean City	Council Member	Present	
Richard W. Meehan	Ocean City	Mayor	Present	

STAFF IN ATTENDANCE: City Manager Doug Miller, Finance Director Chuck Bireley, City Clerk Diana Chavis, Recreation and Parks Director Susan Petito, Parks Superintendent Gary Collier, Parks Worker James Haynes, Public Works Senior Project Manager Dean Dashiell, Public Works Director Hal Adkins, Volunteer Retention and Recruitment Coordinator Christine Bennett, Ocean City Volunteer Fire Company President Jay Jester, Engineering Manager Paul Mauser, Budget Manager Jennie Knapp, Members of the Press and Interested Parties.

Council Member Lloyd Martin called this Work Session to order at 1:00 PM in the Council Chambers of City Hall, 301 N. Baltimore Avenue, Ocean City, Maryland 21842.

#### NOTICE AND REPORT ON CLOSED SESSION

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- A. Closed Session - Tuesday, July 30, 2019, 10:00 AM - 1:00 PM to discuss Legal, Contractual, Real Estate and Personnel Matters

Convened into Closed Session to: 1) discuss (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation or performance evaluation of appointees, employees or officials over whom it has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals; 2) consider the acquisition of real property for the public purpose and matters directly related thereto; 3) consult with counsel to obtain legal advice; and 4) before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

**Motion to convene into Closed Session by Council Secretary Knight; seconded by Council Member DeLuca. The vote was unanimous with Council Members Gehrig, Paddack and James absent for the vote.**

Council President Lloyd Martin reported on Closed Session. Persons present were Mayor Rick Meehan, City Manager Doug Miller, Council President Lloyd Martin, Council Secretary Mary Knight, Council Members Dennis Dare; Matt James; Tony DeLuca; John Gehrig and Mark Paddack, Town Legal Counsel Heather Stansbury, City Clerk Diana Chavis, Ocean City Development Corporation President Blaine Smith; Vice President Igor Conev and Executive Director Glenn Irwin, Planning and Community Development Director Bill Neville, Public Works Director Hal Adkins, Human Resource Director Wayne Evans, Risk Manager Eric Lagstrom, City Engineer Terry McGean, Finance Director Chuck Bireley and Assistant Finance Director Shawn Bunting.

**Motion to adjourn Closed Session at 1:15 PM.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Matthew James, Council Member
<b>SECONDER:</b>	Tony DeLuca, Council Member
<b>AYES:</b>	Martin, Knight, Dare, DeLuca, Gehrig Jr., James, Paddack

## ACKNOWLEDGEMENTS AND RECOGNITIONS

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A. Presentation of First White Marlin Catch Award Check

Mayor Meehan presented a \$5,000 award to Captain David Nolan for catching the first White Marlin of the 2019 season on June 1 in the Washington Canyon aboard "Uncle Keith."

B. Retirement Recognition of Parks Worker James Haynes

Recreation and Parks Superintendent Susan Petito and Park Superintendent Gary Collier recognized Parks Worker James Haynes for 13 years of distinguished service in the Ocean City Recreation and Parks Department. Mayor Meehan presented a proclamation and Key to the City.

## COMMENTS FROM THE PUBLIC

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### NEW BUSINESS

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A. Bid Opening - Wastewater Treatment Plant - Disinfection Phase 3 Project

Bids with bid bonds received: 1) Harkin's Contracting, Inc., Salisbury, MD, \$541,209; 2) APEX Business Solutions, Ocean City, MD, \$573,643; and 3) Delmarva Veteran Builders, Salisbury, MD, \$490,220.

**Motion to recognize three bids and remand to staff for review, acknowledging APEX Business Solutions as low bidder.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Matthew James, Council Member
<b>SECONDER:</b>	Mark L. Paddack, Council Member
<b>AYES:</b>	Martin, Knight, Dare, DeLuca, Gehrig Jr., James, Paddack

- B. Discussion of Water and Wastewater Rate Study presented by NewGen Strategies and Solutions Vice President of Environmental Practice Ed Donahue and Senior Manager Eric Callocchia

The estimated cost [including all professional fees and out-of-pocket expenses] for scope of work outlined in the proposal from NewGen Strategies and Solutions, LLC, is \$44,580. Funding for this initiative is included in the FY20 Water and Wastewater Funds [50/50]. NewGen will proceed with the study. Councilmember Dare noted Council has never raised rates higher than what's needed, has gone years without increasing rates or has even decreased rates when possible.

- C. OCVFC Recruitment and Retention Annual Update presented by Volunteer Recruitment and Retention Coordinator Christine Bennett

Reviewed goals, initiatives and results. Discussed statistics, department website, social media progress, recruitment and retention videos, events, and programs.

- D. Complete Streets Implementation Team Annual Update presented by Engineering Manager Paul Mauser

Provided an annual report discussing progress of the Complete Streets Implementation Team. Reviewed FY20 paving projects including 81st Street, Assawoman Drive corridor and Robin Drive. Also reported on the Bicycle and Pedestrian Advisory Committee [BPAC] and development of bicycle infrastructures in West Ocean City, 60th to 63rd Streets and connection to Delaware Route 54. They improved outreach and education to J-1 students about the Lights-on-Bikes program. BPAC recommended bike rack installations at 28th, 67th and 120th Streets. Council Member Dare expressed concern of bike rack placement in the dune area. Public Works Director Hal Adkins stated placement flexibility is needed due to street end layout differences. Mayor and Council approved moving forward with additional bike racks.

- E. Introduction of FY 19 Budget Amendment #2 presented by Budget Manager

**Motion to approve FY19 budget amendment #2 for ordinance first reading August 5.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mary Knight, Council Secretary
<b>SECONDER:</b>	Mark L. Paddack, Council Member
<b>AYES:</b>	Martin, Knight, Dare, DeLuca, Gehrig Jr., James, Paddack

- F. Request for Permission to Serve Beer and Wine at Fiesta Park Events presented by City Clerk

Requested approval to serve beer and wine at a Birthday Celebration on Saturday, August 3rd, and the Delmarva Irish American Club annual picnic on Sunday, August 4. No town assistance is needed. Council President Martin will be catering both events and abstained from the vote.

**Motion to approve both events as presented.**

<b>RESULT:</b>	<b>APPROVED [6 TO 0]</b>
<b>MOVER:</b>	Mark L. Paddack, Council Member
<b>SECONDER:</b>	Tony DeLuca, Council Member
<b>AYES:</b>	Knight, Dare, DeLuca, Gehrig Jr., James, Paddack
<b>ABSTAIN:</b>	Martin

## ADJOURN

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### Motion to adjourn at 3:10 PM.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Matthew James, Council Member
<b>SECONDER:</b>	Tony DeLuca, Council Member
<b>AYES:</b>	Martin, Knight, Dare, DeLuca, Gehrig Jr., James, Paddack

Approved by Mayor and Council on this \_\_\_\_ day of \_\_\_\_\_, 2019.

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Diana L. Chavis, CMC  
City Clerk