



# Budget Meeting

## Thursday, April 4, 2019

### Mayor and City Council

#### Town of Ocean City, Maryland

#### CALL TO ORDER

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#### THE HONORABLE MAYOR AND CITY COUNCIL PRESIDING

Attendee Name	Organization	Title	Status	Arrived	Departed
Lloyd Martin	Ocean City	Council President	Present		
Mary Knight	Ocean City	Council Secretary	Present		
Dennis Dare	Ocean City	Council Member	Present		
Tony DeLuca	Ocean City	Council Member	Present		
John Gehrig Jr.	Ocean City	Council Member	Present		
Matthew James	Ocean City	Council Member	Present		
Mark L. Paddack	Ocean City	Council Member	Present		
Richard W. Meehan	Ocean City	Mayor	Present		3:30 PM

STAFF IN ATTENDANCE: City Manager Doug Miller, Budget Manager Jennie Knapp, Finance Director Chuck Bireley, Deputy City Clerk Pamela Peters, Museum Curator Sandy Hurley, Convention Center Director Larry Noccolino, Convention Center Finance Coordinator Lynn Morrison, Water Superintendent Bud Iman, Wastewater Superintendent Randy Bradford, Transit Manager Mark Rickards, Airport Manager Jaime Giandomenico, Fleet Service Manager Ron Eckman, Procurement Manager Catrice Parsons, Members of the Press and Interested Parties.

Council President Lloyd Martin called this Budget Meeting to order at 1:00 PM in the Council Chambers of City Hall, 301 N. Baltimore Avenue, Ocean City, Maryland 21842.

#### CONVENTION CENTER & PERFORMING ARTS CENTER / MUSEUM

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Convention Center Director Larry Noccolino and Museum Curator Sandy Hurley presented FY20 Museum proposed budget. The museum operates in conjunction with the O.C. Museum Society in operating a year-round municipal museum and is the showplace for the town's history and culture.

Larry Noccolino and Convention Center Finance Coordinator Lynn Morrison presented proposed FY20 budget. Staffing includes 34 full-time and 18 part-time employees. Discussed staffing challenges, revenue, expenses, and Performing Arts Center concerts. PAC performances are projected at a 24% increase from FY19. Staff is in the process of recruiting sports groups, such as basketball and wrestling, to increase revenue. Mayor and Council requested additional revenue ideas be presented at a future work session.

#### WATER DEPARTMENT

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Water Superintendent Bud Iman and Public Works Chief Deputy Director Jim Parsons presented FY20 proposed budget. Discussed water treatment plant locations, staffing, upcoming projects and challenges.

## WASTEWATER DEPARTMENT

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Wastewater Superintendent Randy Bradford and Public Works Chief Deputy Director Jim Parsons presented FY20 proposed budget. The department consists of 5 divisions with 46 funded positions. A few initiatives and capital projects include ocean outfall diffuser repair, sewer line repair/replacement/lining, and plant concrete repairs.

## TRANSPORTATION

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Transit Manager Mark Rickards and Public Works Chief Deputy Director Jim Parsons presented FY20 proposed budget. Discussed operations, staffing of 13 full-time and up to 235 seasonal part-time employees, revenue, grants, fares, advertising, bus passes and e-money. Mayor and Council requested recommendations regarding bus and tram fares be presented at budget wrap-up.

## AIRPORT

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Airport Manager Jaime Giandomenico presented FY20 proposed budget. Terminal is open year round, 7 days per week with extended summer hours. Staffing includes 2 full-time flight line technicians, 2 part-time operations desk associates and 2-3 seasonal employees. Primary expense is fuel purchase.

## SERVICE CENTER - GARAGE

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Fleet Service Manager Ron Eckman and Procurement Manager Catrice Parsons presented FY20 proposed budget. Staff includes a fleet manager, 11 vehicle techs and 1 seasonal tech. Responsible for maintaining all city vehicles and equipment, over 500 different pieces.

## PROCUREMENT, WAREHOUSE, IMPOUND LOT & VEHICLE TRUST

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Procurement Manager Catrice Parsons presented FY20 proposed budgets for Procurement, Warehouse, Impound Lot and Vehicle Trust. Staff processed over 3,300 requisitions, 18 invitations to bid, 6 requests for proposal, 6 requests for quotes, 31 sole source requests and over 9,871 P-card transactions. Changes include new p-card vendor, JPMC [increasing rebate threefold]. Completed AS400 vendor maintenance reducing from 11,000 to under 2,300 active vendors.

## ADJOURN

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**Motion to adjourn at 4:00 PM.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Matthew James, Council Member
<b>SECONDER:</b>	John Gehrig Jr., Council Member
<b>AYES:</b>	Martin, Knight, Dare, DeLuca, Gehrig Jr., James, Paddack

Approved by Mayor and Council this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

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Diana L. Chavis, CMC  
City Clerk