



Work Session

Tuesday, January 15, 2019

Mayor and City Council

Town of Ocean City, Maryland

CALL TO ORDER

THE HONORABLE MAYOR AND CITY COUNCIL PRESIDING

Attendee Name	Organization	Title	Status	Arrived
Lloyd Martin	Ocean City	Council President	Present	
Mary Knight	Ocean City	Council Secretary	Present	
Dennis Dare	Ocean City	Council Member	Present	
Tony DeLuca	Ocean City	Council Member	Present	
John Gehrig Jr.	Ocean City	Council Member	Present	
Matthew James	Ocean City	Council Member	Present	
Mark L. Paddack	Ocean City	Council Member	Present	
Richard W. Meehan	Ocean City	Mayor	Absent	

STAFF IN ATTENDANCE: City Manager Doug Miller, Finance Director Chuck Bireley, City Clerk Diana Chavis, Deputy City Clerk Pamela Peters, Procurement Manager Catrice Parsons, Engineering Manager Paul Mauser, Public Works Director Hal Adkins, Budget Manager Jennie Knapp, Director of Planning & Community Development Bill Neville, Members of the Press and Interested Parties.

Council President Lloyd Martin called this Work Session to order at 11:30 AM in the Council Chambers of City Hall, 301 N. Baltimore Avenue, Ocean City, Maryland 21842.

NOTICE AND REPORT ON CLOSED SESSION

- A. Closed Session - Tuesday, January 15, 2019 - 11:30 AM - 1:00 PM to discuss Legal and Contractual Matters

Convened into Closed Session to 1) consult with counsel to obtain legal advice; and 2) before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process to preserve attorney-client privilege and discuss proposals under negotiation.

Motion to convene into Closed Session by Council Member DeLuca; seconded by Council Member James. The vote was unanimous with Council Member Gehrig absent for the vote.

Council President Lloyd Martin reported on Closed Session. Persons present were Mayor Rick Meehan, City Manager Doug Miller, Council President Lloyd Martin, Council Secretary Mary Knight, Council Members Dennis Dare; Matt James; Tony DeLuca; John Gehrig [arrived 11:45 AM] and Mark Paddack, City Solicitor Guy Ayres via phone, City Clerk Diana Chavis and City Engineer Terry McGean.

Motion to convene Closed Session at 1:00 PM.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matthew James, Council Member
SECONDER:	Tony DeLuca, Council Member
AYES:	Martin, Knight, Dare, DeLuca, Gehrig Jr., James, Paddack

ACKNOWLEDGEMENTS AND RECOGNITIONS

COMMENTS FROM THE PUBLIC

NEW BUSINESS

A. Bid Opening - 64th Street Boat Ramp Channel Dredging

Bids received: 1) Brittingham Construction and Landscaping \$138,950; 2) Hi-Tide Marine Construction \$174,680; and 3) Murtech Contracting \$374,714.

Motion to acknowledge three bids and remand to staff for review, recognizing low bid from Brittingham Construction and Landscaping.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matthew James, Council Member
SECONDER:	Tony DeLuca, Council Member
AYES:	Martin, Knight, Dare, DeLuca, Gehrig Jr., James, Paddack

B. Standing Committee Report

Council Member James reviewed January 3 Tourism Commission minutes.

C. Request to Consider Horse-drawn Carriage Franchise Contract Proposal presented by City Clerk

Franchise minimum bid requirements set by Council in 2015: Year 1 \$1,000; Year 2 \$1,500; Year 3 \$2,000.

Motion to approve 2019-2021 three-year contract with Randy Davis of R & B Ranch at \$1,000 per year which reduces the second and third year minimum requirement for this contract period only.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matthew James, Council Member
SECONDER:	John Gehrig Jr., Council Member
AYES:	Martin, Knight, Dare, DeLuca, Gehrig Jr., James, Paddack

D. Bid Award Recommendation for Surface Parking Lot and Guard Booth Contract (Campus Project) presented by Public Works Director

This project phase is funded at a 50/50 ratio between FTA/MTA and the town with an estimated value of \$1,600,000. Town funding is already in place at this time.

Motion to award contract to Harkins Contracting, Inc., in the amount of \$1,060,371 for base bid and \$301,822 for Add Alternate with two contingencies; 1) award is contingent on MTA approval; and 2) staff reserves the right to provide contractor with a Notice to Proceed for the base bid only and to potentially not provide a Notice to Proceed for the Alternate.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mary Knight, Council Secretary
SECONDER:	Mark L. Paddack, Council Member
AYES:	Martin, Knight, Dare, DeLuca, Gehrig Jr., James, Paddack

E. Request to Appropriate Funding for Police Vehicles presented by Procurement Manager

Council Secretary Knight moved and Council Member Paddack seconded to approve appropriation of \$45,000 for the purchase of two replacement vehicles for the Police Department and cost of \$12,000 to upfit both vehicles. After further discussion, the motion was withdrawn. The request will be considered at the next work session. Upfitting cost details will be provided.

F. Proposed Amendments to Town Charter Section C-721, Town Code Competitive Bidding Division and Purchasing Policy and Procedure Manual presented by Procurement Manager

Tabled for future work session.

G. Floodplain Management/Hazard Mitigation Plan Progress Report presented by Planning and Community Development Director

Participation in the Community Rating System (CRS) encourages communities to exceed minimum requirements of the National Flood Insurance Program and to present an annual Progress Report to the public on the implementation of the adopted Floodplain Management Plan (Hazard Mitigation Plan.) The progress report must be submitted to the governing body, released to the media and made available to the public.

ADJOURN

Motion to adjourn at 1:55 PM.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tony DeLuca, Council Member
SECONDER:	Matthew James, Council Member
AYES:	Martin, Knight, Dare, DeLuca, Gehrig Jr., James, Paddack

Approved by Mayor and Council this ____ day of _____, 2019.

Diana L. Chavis, CMC
City Clerk